

# Job Posting: Important Bird and Biodiversity Area (IBA) Coordinator



BC Nature is seeking a part-time coordinator to manage the Important Bird and Biodiversity Areas (IBA) Caretaker Network in British Columbia. This position requires a keen worker with an interest in birds and the environment and excellent written, verbal and electronic communication skills.

## Background

The IBA program, a global initiative of BirdLife International, monitors and conserves a network of more than 11,000 of the world's most important places for birds and biodiversity. The program is implemented by national partners in the BirdLife alliance - Birds Canada and Nature Canada. The national partners are strongly supported by the network of affiliated provincial organizations - BC Nature in British Columbia - and a network of volunteer Caretakers, who are the eyes, ears, and hands on the ground at IBAs. IBAs are an increasingly important conservation tool, and to maximize their utility, BC Nature and Birds Canada are updating the technical information associated with the 82 IBAs currently designated in British Columbia (see <http://www.ibacanada.ca>).

## Qualifications:

- Familiarity with birds and their habitat use in B.C., particularly waterbirds and species at risk
- Excellent communication skills, with the ability to write clearly for both a technical and lay audience and deliver engaging presentations to a variety of audiences
- Experience fundraising, managing grants, developing workplans, and setting budgets, tracking expenses, and reporting to grant organizations
- Experience training, managing, supporting, and communicating with a large network of volunteers
- Computer skills, particularly proficiency with MS Excel/databases and data manipulation, knowledge of online bird sightings databases (e.g. eBird, Breeding Bird Atlas, Nature Counts, and Christmas Bird Counts), and experience with GIS and mapping tools
- Ability to work independently with minimal supervision to meet deadlines
- Awareness of the Important Bird and Biodiversity Areas program and Caretaker Network an asset

## Hours and Remuneration

- This is a part-time position, remuneration to be discussed

## How to Apply

Submit a cover letter and r sum  to [manager@bcnature.ca](mailto:manager@bcnature.ca) by October 1, 2020.